



# PARK RESERVATION FORM

Centennial Recreation Center – 171 W. Edmundson Ave. Morgan Hill, CA 95037 – (408) 782-2128 – (408) 778-8286 FAX – [www.mhcr.com](http://www.mhcr.com)

## Contact Information

Name of Individual/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home/Business Phone: \_\_\_\_\_ Alternate/Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Select a Facility	Resident	Non-Resident	
_____ Community Park-Gazebo	\$60	\$110	Event Date _____
_____ Community Park-Stage Area	\$47	\$84	Event Time _____
_____ Galvin Park-BBQ Area	\$47	\$84	
_____ Paradise Park-Picnic Area	\$47	\$84	
_____ Diana Park-Picnic Area	\$47	\$84	
_____ Jackson Park-Picnic Area	\$47	\$84	
_____ Special Event Permit	\$205		

Qualifying Questions	YES*	NO
Will you have over 50 people in attendance?	<input type="checkbox"/>	<input type="checkbox"/>
Are you planning on serving alcohol?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be having a Jump House?	<input type="checkbox"/>	<input type="checkbox"/>

**\*If you answered yes to any of the above questions, you will need to apply for a Special Event Permit.**

Please contact Karen Lengsfeld at (408) 782-2128 x 805 or [karen.lengsfeld@mhcr.com](mailto:karen.lengsfeld@mhcr.com).

## ADDITIONAL INFORMATION

Allowed without Special Permit	Not Allowed without Special Permit
Personal BBQ (All coals must be removed when leaving reserved area)	Alcohol, Amplified music Jump House Other Entertainment Attractions

### HOLD HARMLESS AGREEMENT:

I understand that I and my group or organization will be responsible for any damage or abuse of City buildings, grounds or equipment growing out of the occupancy or use of said premises or equipment by our reservation. We agree to abide by all rules and regulations governing the use of buildings, grounds and equipment and hold the City of Morgan Hill and their employees free and harmless from any loss, claims or liability or damage, and/or injuries to persons and property that in any way may be caused by applicants' use or occupancy of said facilities and hold harmless from all claims resulting from this use. The applicant understands the City of Morgan Hill, its officers, and employees are not responsible for any injuries or losses caused to anyone participating in any way in this activity.

I, the undersigned, have read and understand the rules and regulations for facility/park use.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Credit Card # \_\_\_\_\_ TOTAL Paid \$ \_\_\_\_\_

Name: \_\_\_\_\_ Exp Date: \_\_\_\_/\_\_\_\_ ☐ Visa ☐ MC ☐ Cash ☐ Check # \_\_\_\_\_

***This form must be submitted at least 10 working days prior to requested use.***